

**Right to Information Handbook, 2022-2023**

**Of**

**Sericulture Department**

**Chakma Autonomous District Council**

**Kamalanagar, Mizoram**

**Published by**

**Sericulture Department**

**Chakma Autonomous District Council**

**Kamalanagar, Mizoram**

## Preface

In an effort to promote transparency and accountability in the working of the Public Authorities the Right to Information Act, 2005 was enacted by the Parliament of India. The Act provides the citizens, the right to access information held by Public Authorities.

For democracy to be successful it is accepted that citizens must be informed. An informed citizen is important in the functioning of democracy to contain practices of corruption and to hold the government accountable.

To carry out the provision of the RTI Act, 2005 as mandated under section 28 of the Act, Chakma Autonomous District Council enacted its own RTI rule “Chakma Autonomous District Council Right to Information Rule, 2006” on May 14, 2009.

Sl. No	Name	Designation as RTI officers
1.	Pronit Bikash Chakma, Executive Secretary, CADC	Appellate Authority
2.	Binita Chakma, District Sericulture Officer, CADC	State Public Information Officer

Section 4 of the RTI Act, 2005 makes it mandatory for public authorities to disclose information held by them on suo motu initiative. This Handbook is an endeavour towards this end. It shall provide information in respect of Sericulture Department, Chakma Autonomous District Council as required under the section mentioned above.

(BINITA CHAKMA)  
State Public Information Officer  
Sericulture Department  
Chakma Autonomous District Council  
Kamalanagar

## SERICULTURE DEPARTMENT

**About:** Sericulture Department is an argo based industry in Chakma Autonomous District Council. Its main purpose is production of silk industry which are important to weaving and making clothes for various purposes for the greater benefit for the general public and upliftment of fooding and lodging, etc.

### **Function and Duties:**

- Establishment of food plantation for various types of silkworms.
- Production of raw silk industry.
- Rearing of silkworm.
- Financial assistance for marketing/selling of cocoons.
- Grant-in-aid to promote rearer under promotion schemes/projects.

### **Power and duties of officers and employees:**

The officer executes the decision of the Executive Committee of CADC on any matters with the assistance of its subordinate staff. It is especially technical department and should maintain all the task by the technical staff.

### **Procedure followed in decision making process including channels of supervision and accountability:**

NIL

### **Rules, Regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging of its function:**

NIL

### **Categories of documents that are held by it or under its control:**

NIL

### **Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof:**

NIL

### **Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:**

NIL

Sl. No.	Name	Designation	Monthly Remuneration (in Rs.)	Remarks
1.	Binita Chakma	DSO	114242	
2.	Sumoy Chakma	Asstt	101480	
3.	Anandal Chakma	SI	85829	
4.	Lalduhzuali	Asstt	91469	
5.	Dhana kumar Chakma	S/D	70742	
6.	Milon Chakma	Supervisor	60167	
7.	Puko Ranjan Chakma	Supervisor	60167	
8.	Sumati Lal Chakma	O/P	56924	
9.	Jeshmine Chakma	LDC	46067	
10.	Subir Chakma	O/P	38594	
11.	B. Nejeny Chakma (Fixed)	S/D	15000	
12.	SaheliChakma	UDC	55514	
13.	SusunaChakma	LDC	49874	
14.	DeepaChakma	LDC(Fixed)	10000	
15.	Gekash Chakma	LDC(Fixed)	10000	
16.	Ripen Chakma	S/DFixed)	10000	
17.	Indu pudi Chakma	O/P(Fixed)	8000	
18.	Carekit Chakma	LDC(Fixed)	10000	
18.	Jyoti Chakma	HHSS to DSO	@420/- per day	
19.	D. Aaba Chakma	HHSS to DSO	@420/- per day	

**A directory of its officers and employees:**

**Budget allocated, plans, proposed expenditures and reports on disbursement made:**

Sl. No.	Name of scheme	Sector	Proposed Amount (in Rs.)	Amount sanctioned
1.	Office expenses	plan	20.00	5.00 Ist Qtr. 2023
2.	Maintenance of computer	plan	20.00	5.00 Ist Qtr 2023

**The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programme:**

NIL

**Particulars of recipients of concessions, permits or authorizations granted by it:**

NIL

**Details in respect of the information, available to or held by it, reduced in an electronic form:**

NIL

**Facilities available to citizens for obtaining information, including the working hours of a library or reading room:**

- CADC website: [www.cadc.gov.in](http://www.cadc.gov.in)

**Names, designations and other particulars of the Public Information Officers:**

<b>Name</b>	<b>Designation</b>	<b>Contact Number</b>	<b>Email</b>
Pronit Bikash Chakma	Executive Secretary, CADC & Departmental Appellate Authority	7085948784	<a href="mailto:pronitbikashchakma@gmail.com">pronitbikashchakma@gmail.com</a>
Binita Chakma	District Sericulture Officer, CADC	8974687283	<a href="mailto:binitachakma0@gmail.com">binitachakma0@gmail.com</a>

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